



DEPARTMENT OF THE NAVY  
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9 FEB 2001

From: Assistant Commandant of the Marine Corps  
To: Deputy Commandant, Installations and Logistics (DC, I&L)

Subj: FORMATION OF THE MARINE CORPS COMBAT SERVICE SUPPORT  
ELEMENT (CSSE) ADVOCACY BOARD

Ref: (a) Commandant Policy Memorandum 1-99 Advocacy

Encl: (1) Marine Corps CSSE Advocacy Board Charter

1. This memorandum establishes and empowers the CSSE Advocacy Board as set forth in the enclosed charter. This charter assigns membership and tasking and further defines the CSSE Advocacy Board's role through senior leadership management and intervention.
2. The reference established the role of the advocate and assigns the DC, I&L as the Advocate for the CSSE. This charter empowers DC, I&L to carry out the guidance from the reference.
3. The CSSE Advocacy Board is responsible for shaping logistics policy and steering the logistics community toward a common vision, prioritizing logistics capabilities and requirements for input in developing the best logistics support for the Marine Corps. This board is tasked with assisting me and the other advocates in shaping the future of the Marine Corps.

  
M. J. WILLIAMS

Copy to:

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## CHARTER

### MARINE CORPS COMBAT SERVICE SUPPORT ELEMENT ADVOCACY BOARD

**1. Purpose:** This Charter establishes the Combat Services Support Element (CSSE) Advocacy Board in accordance with the 32<sup>d</sup> Commandant's Guidance.

**2. Mission:** The CSSE Advocacy Board assists the Deputy Commandant for Installations and Logistics (DC I&L) in exercising his role as the Marine Corps' CSSE Advocate. The Board provides a forum for shaping logistics policy and steering the logistics community towards a common vision, prioritizing logistics capabilities and requirements for input into the Combat Development System (CDS) and the Planning, Programming and Budgeting System (PPBS), and coordinating logistics issues, particularly those that cross functional and organizational lines of authority. The mission of the CSSE Advocacy Board is founded in these basic functions:

a. Strategically Guide and Direct Logistics. The Board will establish the logistics vision to assist DC I&L in formulating overall policy and approve long-term priorities and plans.

b. Characterize, Assess, and Shape the Logistics Structure. As a corporate body, the Board will look across the Marine Corps logistics structure. It will ensure that structure supports the logistics vision as articulated in the Marine Corps Logistics Campaign Plan (MCLCP), and evolves as the logistics vision evolves. The CSSE Advocacy Board will review progress toward logistics goals, objectives, and tasks established in the MCLCP to ensure maximum support to MAGTF operations, improved ground logistics capabilities, and an orderly path towards realizing logistics capabilities necessary to support emerging operational concepts. The Board will prioritize logistics requirements submitted to the CDS, and logistics programs submitted for funding through the PPBS. It will utilize the Integrated Logistics Capability (ILC) process to expedite critical changes.

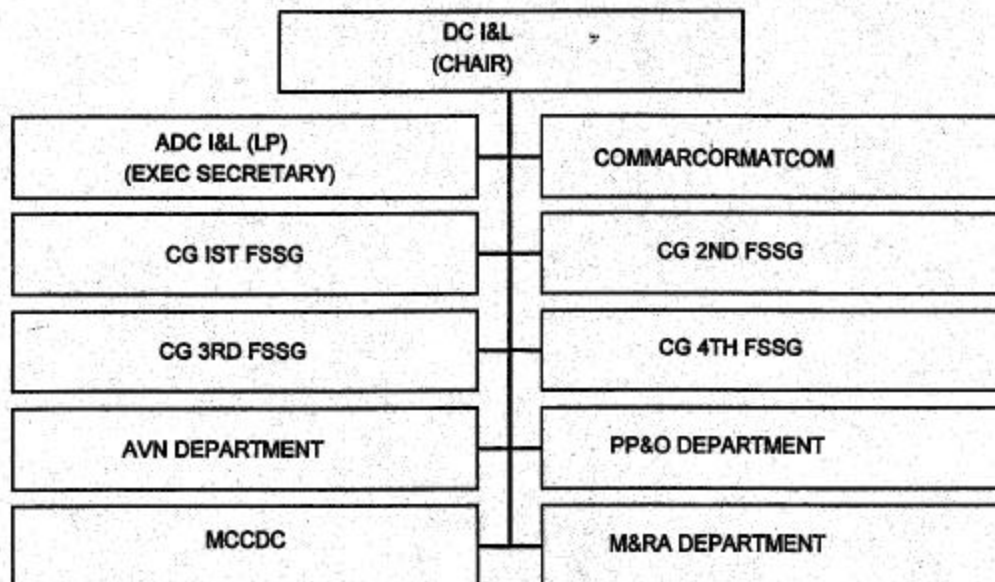
c. Advocate Logistics Requirements: The Board will articulate issues and requirements to decision-making and analysis bodies, such as the Marine Requirements Oversight Council (MROC), as the single voice for logistics.

**3. Definition:** CSSE Advocacy includes all functions of logistics associated with ground operations. It explicitly excludes infrastructure. As CSSE Advocate, the DC I&L is responsible to the

Commandant for ensuring that the MAGTF is supported logistically, and that the CSS/logistics community is focused on providing that support. He assists in identifying capabilities, deficiencies, and issues, ensuring that the necessary capabilities are identified and met. Accordingly, his sphere of interest encompasses both the CSS aspects of the CE, GCE and ACE, and the broader arena of Service Logistics. He sees to the interests and capabilities of the logistics community at large, collaborating with other Advocates to provide mutually supporting capabilities.

**4. Membership:** Membership will be at the general officer/SES level as follows:

### **COMBAT SERVICE SUPPORT ELEMENT ADVOCACY BOARD**



**5. Roles and Responsibilities:** The business and functions of the CSSE Advocacy Board will be conducted as follows:

a. The Chair will:

- Direct all CSSE Advocacy Board activities.
- Conduct semi-annual meetings, and other meetings as necessary.
- Establish working groups to address specific facets of the logistics mission.
- Elevate logistics issues to appropriate forums, including the MROC.



- Invite other HQMC staff agency participation in an advisory capacity as appropriate. Counsel for the Commandant will be invited to each meeting.

b. CSSE Advocacy Board Members will:

- Bring concerns to the Board for full and open discussion.
- Support the Board and its working groups by providing membership, as required, that will contribute to developing positions, reviewing and recommending alternatives.
- Act as the proponent for logistics issues as members of other MAGTF Advocacy Boards (ACE, GCE, CE, and SE); applicable external boards (DODEMALL, LMARS, etc); or HQMC/Defense Agency forums.

c. The ADC I&L (Logistics Plans, Policies, and Strategic Mobility) will act as the Executive Secretary of the Board and provide staff resources for its operation, including:

- Gathering and coordinating issues for presentation to the Board.
- Scheduling and announcing meetings, developing agendas, and preparing meeting minutes and task lists.
- Monitoring progress of working groups established by the Board.
- Tracking all tasks identified in the Marine Corps Logistics Campaign Plan, and providing a means of keeping the members aware of progress on tasks.
- Exchanging minutes and issues with other Advocacy Boards.